



# **Minutes of the Nottinghamshire Safeguarding Adults Board Meeting**

**Held on 11<sup>th</sup> January 2018**

*Nottinghamshire Safeguarding Adults Board  
C/o Safeguarding Adults Strategic Team  
County Hall  
West Bridgford  
Nottingham  
NG2 7QP  
Tel No: 0115 977 3911*

**Attendance List for the NSAB Meeting  
11<sup>th</sup> January 2018**

<b>NAME</b>	<b>ORGANISATION</b>	<b>PRESENT</b>	<b>APOLOGIES</b>	<b>ABSENT</b>
Allan Breeton Chair	Independent Chair, Nottinghamshire Safeguarding Adults Board	√		
Amanda Sullivan Vice Chair	Chief Operating Officer - Newark and Sherwood Clinical Commissioning Group	√		
Sue Batty	Service Director - Mid Nottinghamshire, Senior Leadership Team, Nottinghamshire County Council		√	
Claire Bearder Board Member	Group Manager, Access and Safeguarding, Nottinghamshire County Council	√		
Julie Cuthbert Associate Board Member	Senior Communications Business Partner, Nottinghamshire County Council	√		
Emma Darby Deputy or Richard Cropley	Engagement and Partnerships Officer, Nottinghamshire Fire and Rescue Service	√		
Richard Cropley Board Member	Persons at Risk Team Manager, Nottinghamshire Fire and Rescue Service		√	
Moira Hardy Board Member	Deputy Director of Nursing, Midwifery and Quality, Doncaster & Bassetlaw Hospitals NHS Foundation Trust		√	
Richard Dickinson Attending for Moira Hardy	Acting Deputy Director of Nursing, Midwifery and Quality, Doncaster and Bassetlaw Hospitals NHS Foundation Trust	√		
Nichola Bramhall	Director of Nursing and Quality, Nottingham North & East CCG		√	
Rob Morris (Dr) Board Member	Consultant Physician, Nottingham University Hospitals NHS Trust		√	

Bella Dorman Deputy for Rob Morris	Head of Safeguarding, Nottingham University Hospitals NHS Trust	√		
Marcus Callaghan Board Member	NHS England		√	
Steve Edwards Board Member	Service Director, Children's Social Care, Nottinghamshire County Council		√	
Elaine Moss Board Member	Director of Quality and Governance, Newark and Sherwood Clinical Commissioning Group		√	
Hazel Roberts Associate Board Member	Inspection Manager, Care Quality Commission		√	
Hester Kapur Board Member	Evidence and Insight Officer, Healthwatch Nottinghamshire		√	
James Shutt Associate Board Member	POhWER		√	
Julie Gardner Board Member	Associate Director, Safeguarding and Social Care, Nottinghamshire Healthcare NHS Trust	√		
Leigh Sanders	Detective Chief Inspector, Nottinghamshire Police		√	
Andrew Gowan Board Member	Detective Superintendent Head of Public Protection Investigation and Intelligence Command		√	
Pete Quinn Attending for Andrew Gowan	DCI, Nottinghamshire Police	√		
Jean Gregory	Head of Quality and Adult Safeguarding, NHS Nottingham North and East, Nottingham West and Rushcliffe Clinical Commissioning Groups	√		

Ruth Hyde Board Member	Chief Executive Officer, Broxtowe Borough Council	√		
Tina Hymas-Taylor Board Member	Head of Safeguarding, Sherwood Forest Hospitals NHS Foundation Trust	√		
Suzanne Banks	Chief Nurse, Sherwood Forest Hospitals NHS Foundation Trust	√		
Sarah Banks	Advanced Legal Practitioner, Legal Services, Nottinghamshire County Council		√	
Paul Johnson	Service Director - Strategic Commissioning, Adult Access and Safeguarding	√		
David Pearson Board Member	Corporate Director, Adult Social Care, Health and Public Protection, Nottinghamshire County Council		√	
Nicola Ryan Board Member	Interim Chief Nurse, NHS Bassetlaw Clinical Commissioning Group	√		
Stuart Sale Board Manager	Nottinghamshire Safeguarding Adults Board Manager, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		
Julie Burton Board Member	Senior Probation Officer, Nottinghamshire National Probation Service	√		
Deborah Kitson Associate Member	Chief Executive Officer, Ann Craft Trust		√	
Bob Bearne Board Member	Regional Manager, The Derbyshire, Leicestershire, Nottinghamshire and Rutland Community Rehabilitation Company Limited	√		
Sue Matthews Associate Member	Crown Advocate, Crown Prosecution Service		√	

Maria Stanley	Head of Safeguarding, East Midlands Ambulance Service	√		
Nick Thornley	Nottinghamshire Safeguarding Adults Board Officer, Safeguarding Adults Strategic Team, Nottinghamshire County Council	√		
Teresa Ackroyd	Business Support, Nottinghamshire County Council	√		
Daniel Prisk Guest Presenter	Strategic Development Manager - For Sue Batty	√		
Jonathan Holford Guest Presenter	Station Manager Fire Protection South, Nottinghamshire Fire & Rescue Service	√		

**Minutes of the NSAB Meeting  
11<sup>th</sup> January 2018**

Agenda Item	Discussion	Action by	By date
1.	<b>Welcome, Introductions and Apologies</b>		
1.1	<p>Allan Breeton welcomed all to the meeting, apologies were given as detailed above, and introductions were made.</p> <p>Regarding Action Plan point 1.1, Allan confirmed that he has liaised with Steve Edwards regarding the lack of representation from Children's Social Care at recent meetings and noted their absence from today's meeting. Allan will chase this matter up.</p> <p><b>Action: Allan Breeton is to liaise further with Steve Edwards and question the continued lack of representation at the Board Meetings from Children's Social Care.</b></p>	Allan Breeton	12.04.18
2.	<b>Minutes of the Board Meeting held on 12<sup>th</sup> October 2017</b>		
	<p><u>Points of Accuracy</u></p> <p>There were no points of accuracy raised, and the minutes were agreed to be a true and accurate record of the meeting.</p> <p><u>Matters Arising</u></p> <p>The actions from the meeting held in July are detailed on the attached Action Log.</p> <p><u>Organisational Updates – Nottinghamshire Water Safety Partnership</u></p> <p>Regarding Action Plan point 11.1, Ruth Hyde gave an update on the January 2018 inquest into the drowning of a young boy in Beeston Weir in Summer 2017: The inquest is currently of the opinion the death was accidental. The Coroner is enquiring as to what has been undertaken locally to address this kind of risk in the future. UK drowning statistics show that there are more deaths by accidental drowning than by either fire or when cycling.</p> <p>There is national guidance that states that every area should have its own Water Safety Plan, ensuring that appropriate mitigation and risk assessment has been undertaken. This guidance led to the creation of the Nottinghamshire Water Safety Partnership, whom Broxtowe Borough Council has been communicating with around raising awareness of water safety. As such, Broxtowe Borough Council will be liaising with Nottinghamshire County Council Chief Executive's office and working with land-owning agencies to develop this plan further and seek to reduce the number of accidental drownings.</p> <p>Ruth has attended one Partnership meeting thus far and noted that it would benefit from a higher involvement from District Councils. In this regard, further communication work is required to ensure that all relevant agencies are both aware of and part of the Notts Water Safety Partnership ongoing.</p> <p>Paul Johnson noted a Nottingham City Serious Case Review undertaken in the last few years which involved an accidental drowning.</p>		

	<p>Partnership agencies may not be recording near-misses in a manner that is conducive to analysis in this matter; thus it was agreed that further work is required to ensure information is captured and reviewed appropriately.</p> <p>It was agreed that this represents an appropriate aspect of risk to adults and so Allan asked members to consider this and address through their own processes and that updates from the Nottinghamshire Water Safety Partnership be shared with the Board ongoing.</p>		
<b>3.</b>	<b>Deprivation of Liberty Safeguards – Update from the Local Authority</b>		
<b>3.1</b>	<p>Daniel Prisk attended on behalf of Sue Batty and gave an overview of the report to the Board which had been distributed prior to the meeting, and is not therefore detailed in these minutes.</p> <p>Daniel advised that from the National DoLS Review, Nottinghamshire DoLS figures place the County either average or above-average in ranking. Further work is being considered and addressed ongoing through the Regional DoLS Forum.</p> <p>Allan Breeton thanked Daniel for this information and after further discussion it was agreed that DoLS Strategy updates should continue to be a regular agenda item at NSAB Meetings every six months.</p> <p><b>Action: Agenda item “Deprivation of Liberty Safeguards – Update from the Local Authority” will be added to the NSAB Meeting Agendas for every six months, beginning from 12<sup>th</sup> July 2018. Concordantly Sue Batty will be invited to attend these dates.</b></p> <p>Paul Johnson gave a brief note for further information that in addition to the DoLS cases being looked at within this framework, there are a large number of community DoLS cases where physical intervention is used against an individual in their own home. Thus Paul felt it necessary to remind present members that the DoLS issue is a larger one than is necessarily being focussed upon within the scope of the Board.</p>	<b>Nick Thornley</b>	<b>12.07.18</b>
<b>4.</b>	<b>Risk Register</b>		
<b>4.1</b>	<p><u>Sub-Group Updates</u></p> <p>It was noted that those attending this meeting who were not present for the Development morning session would not have had sight of the Sub-Group Updates presented in the morning. These will be distributed with the minutes of this meeting.</p> <p><b>Nick Thornley is to attach Sub-Group Updates from the NSAB morning session with these minutes and their associated documentation.</b></p> <p><u>Risk Register</u></p> <p>Stuart Sale provided a report and a copy of the draft Risk Register to the Board which had been distributed prior to the meeting, and is not therefore detailed in these minutes.</p>	<b>Nick Thornley</b>	

	<p>Stuart Sale gave a brief background to the Register: the first version of the Register was set up a few years ago; however it was felt that this approach was no longer fit for purpose. It was apparent from research that no one register employed by Boards nationally conformed to the Board's needs, so Statutory Partners met and agreed on the Register's approach and aims. The primary aim is to identify and address risks that would affect the functioning of the Board and/or prevent it from achieving its strategic plan. The secondary aim is to detail risks to individual organisations over which the Board has no direct control but should be sighted upon.</p> <p>The Board agreed with the recommendations on the report; therefore once the 2018-2021 Strategic Three Year Plan is in place, this Risk Register will be implemented.</p>		
<b>5.</b>	<b>Independent Inquiry into Child Sexual Abuse (IICSA)</b>		
<b>5.1</b>	<p>Nottinghamshire Police had provided reports around IICSA Changes to Terms and Phrases as well as a Progress Update for Operation Equinox. These had been distributed prior to the meeting, and is not therefore detailed in these minutes.</p> <p>DCI Pete Quinn gave a verbal update: the most recent conviction linked to the operation was made on 5<sup>th</sup> December 2017, where ex-Registered Social Worker Barry Pick was convicted of 2 counts of Indecent Assault, 2 counts of Gross Indecent Assault and of Possession of Indecent Images. They received a 6 year sentence. The next trial is regarding 'C.M.' and will take place on 5<sup>th</sup> February 2018. This will look at 2 charges of Indecent Assault between 1979 and 1985.</p> <p>Julie Gardner complimented the IICSA changes to terminology and phrases. It was questioned whether various agencies' care pathways are appropriately sensitive to past trauma; Julie noted that this is relevant not only to Victims and Survivors but also to staff members, as the subject matter can be very challenging or upsetting. Pete advised Nottinghamshire Police is currently undertaking work in conjunction with the University of Nottingham to look at the impact upon staff in this area. Outcomes of this ongoing work will be made available to the Board.</p> <p>Julie, Paul Johnson and Ruth Hyde all agreed that the document 'Terms and phrases relating to child sexual abuse' is very useful and asked that this be formally endorsed by the Board and that it be made available to all relevant partnership agencies.</p>	<b>Stuart Sale</b>	<b>31.01.18</b>
<b>6.</b>	<b>Fire Safety – Update following the Grenfell Tower Fire</b>		
	<p>Jonathan Holford, Nottinghamshire Fire &amp; Rescue Service Station Manager Fire Protection South, attended and gave a verbal overview of the work on the Grenfell Tower fire and the resultant Nottinghamshire Fire &amp; Rescue Service work in Nottinghamshire:</p> <p>NFRS South Group encompasses Nottingham City, Gedling, Rushcliffe and Bassetlaw localities.</p>		



On 14<sup>th</sup> June 2017 a fire broke out on the 4<sup>th</sup> floor of Grenfell Tower. It is currently believed to have been started by a faulty fridge freezer, and spread to the Aluminium Core Material (ACM) cladding; this very large fire led to 223 evacuees and 71 deaths. Resultant from this, the Fire Services have been directed by the Government to undertake further work.

Nottinghamshire Fire & Rescue Service has been directed to work with the National Fire Chiefs Council to write to business owners who own high-rise buildings (generally any building over 18 metres tall) for information on those buildings to gather information pertinent to fire safety. If there is either a poor response or none at all, the NFRS is asked to pursue this further.

There are no qualifying ACM cladded high rise buildings in the County area. Of the 550 qualifying buildings in the City area with ACM cladding, 70 have been audited and none were found to fail any major elements. 6 have failed the cladding element and responses have been varied; however despite failing this element the properties are still functioning within the law. The remaining qualifying buildings in the City area have been assessed to be lower risk and will be reviewed over 2018-19.

Nottinghamshire Fire & Rescue Service is working ongoing with local housing and residential bodies and this has seen some significant investments by some in improvements and safety features, as well as an increase in self-referrals from businesses; effectively seeking to review and improve their building's fire safety.

There are three main work strands set up following Grenfell:

- Public Enquiry
- Police Investigation
- Building Control Review – Chaired by Dame Judith Hackitt

#### Broxtowe Borough Council

Ruth Hyde advised that Broxtowe Borough Council owns housing stock and though none are high-rise or ACM-cladded, Grenfell has prompted a serious review of fire safety for all buildings in the Borough. This has already resulted in identifying a non-combustible cladding which is intended to be a future requirement in all buildings. Fire safety audits have been undertaken in compliance with Construction Design and Management regulations, resulting in significant work that is being addressed ongoing.

Ruth clarified that parts of the work undertaken by the Borough Council has been *reactive* instead of *proactive* due to current budgetary constraints. This may change in the future.

#### Nottinghamshire County Council

Paul Johnson cited a recent incident as evidence of the current weight given to fire safety: a 2 storey Nursing Home in the North was found by Care Quality Commission to lack required fire safety measures and so was immediately addressed, with all 15 residents moved that day to ensure their safety.

#### Communication & Contacts

Allan Breeton felt this was an opportunity for Partners to look at their own processes and measures. Jonathan agreed, adding that this work has opened up improved lines of communication and education opportunities with many of the relevant agencies. Jonathan welcomes the opportunity to engage further with relevant agencies and provide support where needed. Allan asked that all Partners and Members ensure that they know who their local contacts and partners are.

6.1	<b>Action: Contact details for Jonathan Holford and his North Nottinghamshire counterpart are to be shared with all NSAB Group Partners and Members.</b>	Nick Thornley	
7.	<b>Any Other Business</b>		
7.1	<p><u>Board Members</u></p> <p>Moira Hardy has been made Director of Nursing; as such her role as Board Member will be allocated to another colleague, but this person has yet to be identified.</p> <p>Allan Breeton asked that all NSAB Partners and Members ensure the NSAB Strategic Team have up-to-date contact details.</p> <p><b>Action: all NSAB Partners and Members are to send the email contact details for their nominated Member and Deputy to <a href="mailto:safeguarding1.adults@nottsc.gov.uk">safeguarding1.adults@nottsc.gov.uk</a>.</b></p> <p><u>HM Coroner's Inquest</u></p> <p>Paul Johnson raised discussion around a recent incident which led to a Coroner's Inquest, where a smoker died in a fire caused by smoking on an Airflow Mattress. Emma Darby assured that Nottinghamshire Fire &amp; Rescue Service and the Nottinghamshire County Council Integrated Community Equipment Loan Services (ICELS) team are working together to address learning outcomes from this. These learning points will be shared with agencies in the future. ICELS team are changing their procedures in response to this incident, including using non-flammable bedding. In addition, Tissue Viability Nurses and other prescribers are being asked to consider all alternatives before prescribing an Airflow mattress.</p> <p>Some NSAB Members were not aware of this incident until today, and so Allan Breeton asked that the Coroner's statement be made available to all Members.</p>	All Board Partners and Members	25.01.18
7.2	<b>Action: Emma Darby is to share the Coroner's Statement and the 'Airflow Mattress Notice' staff information email with the NSAB Strategic Team, who will then share this with all NSAB Partners and Members.</b>	Emma Darby; Nick Thornley	12.01.18
8.	<b>Closing Remarks</b>		
	Allan Breeton thanked everyone for their ongoing work as well as their input to today's meeting. He noted the next significant step is to pull the Group's work together and use it to inform the shaping of the 2018-2021 Strategic Three-Year Plan.		
9.	<b>Close</b>		
	There being no further business, Allan thanked the Board members for their attendance and input and closed the meeting.		

<b>10.</b>	<b>Future Meeting Dates</b>
	<p data-bbox="225 277 422 309"><u>NSAB Meetings:</u></p> <ul data-bbox="272 342 1455 712" style="list-style-type: none"><li data-bbox="272 342 1455 434">• 12<sup>th</sup> April 2018 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD</li><li data-bbox="272 465 1455 557">• 12<sup>th</sup> July 2018 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD</li><li data-bbox="272 620 1455 712">• 11<sup>th</sup> October 2018 2:00pm to 5:00pm Nottinghamshire Fire and Rescue Service HQ, Bestwood Lodge, Arnold, Nottingham, NG5 8PD</li></ul> <p data-bbox="225 772 539 804"><u>NSAB Partnership Events:</u></p> <ul data-bbox="272 837 925 1050" style="list-style-type: none"><li data-bbox="272 837 925 929">• 22<sup>nd</sup> May 2018 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG</li><li data-bbox="272 960 925 1050">• 20<sup>th</sup> November 2018 9:00am (for a 9:30am start) to 12:30pm The Talbot Suite, Rufford Mill, Ollerton, NG22 9DG</li></ul>