

<b>Meeting Title</b>	NHS Nottingham North and East CCG Governing Body		<b>Date:</b> 20/03/2018	
<b>Paper Title</b>	Finance Information Group Terms of Reference		<b>Agenda Item:</b> GB 18037	
<b>Lead Director Report Author</b>	Jonathan Bemrose, Chief Finance Officer			
<b>Purpose</b> (tick one only)	Approval	<input checked="" type="checkbox"/>	Acknowledge/ Note	<input checked="" type="checkbox"/>
	Review	<input type="checkbox"/>	For Information	<input type="checkbox"/>
<b>Executive Summary</b>	<p>The Finance Information Group Terms of Reference were reviewed on the 12<sup>th</sup> March, the following changes to the membership and quorum are proposed to the Governing Body.</p> <p><b>Membership:</b> It is recommended that the Chief Officer is removed from the membership.</p> <p><b>Quorum:</b> It is recommended that the quoracy is amended to have a minimum of 4 members instead of 5.</p>			
If paper is for approval, have the following impact assessments been completed?				
Quality Impact Assessment	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	Equality Impact Assessment
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	Privacy Impact Assessment
	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>	
<b>Conflicts of Interest</b> - Recommended action to be agreed by the Chair at the beginning of the item.				
<input type="checkbox"/> No conflict identified <input type="checkbox"/> Conflict noted, conflicted party can participate in discussion but not decision <input type="checkbox"/> Conflict noted, conflicted party can remain but not participate <input type="checkbox"/> Conflicted party is excluded from discussion				
<b>Implications:</b> (please tick where relevant)				
Integration	<input type="checkbox"/>	Patient Choice	<input type="checkbox"/>	
Reducing inequality	<input type="checkbox"/>	Patient & Public Involvement	<input type="checkbox"/>	
Constitution	<input type="checkbox"/>	Quality of Services	<input type="checkbox"/>	
Governance	<input checked="" type="checkbox"/>	QIPP	<input checked="" type="checkbox"/>	
Innovation	<input type="checkbox"/>	Research	<input type="checkbox"/>	
Learning and Development	<input type="checkbox"/>	Sustainability	<input type="checkbox"/>	
<b>Finance checked by:</b>				(IL)
<b>Appendices</b>				
<b>Report History</b>				
<b>Patient and Public Involvement</b>				
<b>Recommendation</b>	<p>The Governing Body is asked to:</p> <ul style="list-style-type: none"> <li>APPROVE the Finance Information Group Terms of Reference</li> </ul>			