

Chair:
Dr James Hopkinson



Enquiries to:
Emma Pearson Governance Manager
Tel: 0115 883 1743
Email:
Emma.pearson9@nhs.net

Nottingham North and East Clinical Commissioning Group

GOVERNING BODY MEETING Public Meeting Agenda

19th September June 2017, 13:30 to 16:00
Chappel Room, Gedling Civic Centre, Arnot Hill Park

* Denotes Standing items

Agenda Ref	Item	Lead	BAF	Action
13:30				
ADMINISTRATION				
GB 17/122	*Welcome & Apologies for Absence	Chair		-
GB 17/123	*Declarations of interest for items on the agenda <ul style="list-style-type: none"> • Management of any real or perceived conflicts of interest 	Chair		-
GB 17/124	*Questions from the Public relating to the Agenda	Chair		-
GB 17/125 Paper x 1	* Minutes of the meeting held on 18 th July 2017	Chair		Approve
GB 17/126 Paper x 1	*Matters arising and action log from the meeting held on 18 th July 2017	Chair		Acknowledge
GB 17/127 Paper x 1	*Chief Officer and Chair's Report	Sam Walters/ James Hopkinson		Acknowledge
GB 17/128 Verbal	CCG Alignment in Greater Nottingham	James Hopkinson		
13:45				
FINANCIAL STEWARDSHIP AND PERFORMANCE				
GB 17/129 Paper x3	*Finance Update <ul style="list-style-type: none"> a) August Financial Position b) August Activity Report 	Jonathan Bemrose		Approve
GB 17/130 Paper x1	Greater Nottingham Financial Recovery Plan update -	Jonathan Bemrose / Fiona Callaghan		Approve
GB 17/131 Paper x 1 To follow	Finance and Information Group: <ul style="list-style-type: none"> a) Terms of Reference b) Highlight Report – August 2017 	Terry Allen		Approve
GB 17/132 Paper x 1	Performance Report September 2017	Andy Hall		Acknowledge
14:15				
STRATEGY AND LEADERSHIP				
GB 17/133 Paper x 1	Clinical Cabinet Highlight Report – July 2017	James Hopkinson		Acknowledge
GB 17/134 Paper x 2	Primary Care Commissioning Committee: <ul style="list-style-type: none"> a) Terms of Reference b) Highlight Report – August 2017 	Mike Wilkins		Acknowledge

15:05 QUALITY IMPROVEMENT																																																											
GB 17/135 Papers x 3	Quality Report Quarter 1 2017/18 a) Appendix 1 to the Quality Report	Nichola Bramhall		Approve																																																							
GB 17/136 Paper x 1	Quality and Risk Committee Highlight Report – August 2017	Nichola Bramhall		Acknowledge																																																							
GB 17/137 Papers x 2	Infection Prevention and Control Annual Report 2016/17	Nichola Bramhall		Acknowledge																																																							
GB 17/138 Papers x 2	Looked After Children Annual Report 2016/17	Nichola Bramhall		Acknowledge																																																							
GB 17/139 Paper x 1	Nottinghamshire Safeguarding Adult Board highlight report – 13/07/2017	Nichola Bramhall		Acknowledge																																																							
GB 17/140 Paper x 1	Safeguarding Committee Highlight Report – 07/07/2017	Nichola Bramhall		Acknowledge																																																							
15:25 CORPORATE GOVERNANCE																																																											
GB 17/142 Papers x 2	Remuneration Committee: a) Terms of Reference	Terry Allen		Approve																																																							
GB 17/143 Papers x 3	Gifts & Hospitality/Business Conduct Manual	Hazel Buchanan		Approve																																																							
GB 17/144 Papers x 4	Emergency Preparedness, Resilience and Response (EPRR) Core Standards Self-Assessment	Hazel Buchanan		Approve																																																							
GB 17/145 Papers x 2	Integrated Risk Management Framework	Hazel Buchanan		Approve																																																							
GB 17/146 Papers x 2	Board/Risk Assurance Framework	Hazel Buchanan		Approve																																																							
GB 17/147 Papers x 2	Equality and Quality Impact Assessments (EQIAs) Process	Nichola Bramhall		Approve																																																							
15:45 DOCUMENTS																																																											
GB 17/148 Papers x 10	<p>*Minutes</p> <table border="1"> <thead> <tr> <th>Minutes Presented to the Governing Body</th> <th>Last meeting</th> <th>Received previously</th> <th>On agenda</th> <th>Next meeting</th> </tr> </thead> <tbody> <tr> <td>Clinical Cabinet</td> <td>19/07/17</td> <td></td> <td>✓</td> <td>20/09/17</td> </tr> <tr> <td>Finance and Information Group</td> <td>11/09/17</td> <td></td> <td>✓</td> <td>09/10/17</td> </tr> <tr> <td>Patient and Public Involvement Committee</td> <td>12/09/17</td> <td></td> <td>✓</td> <td>14/11/17</td> </tr> <tr> <td>Audit and Governance Committee</td> <td>24/05/17</td> <td>✓</td> <td></td> <td>18/10/17</td> </tr> <tr> <td>Primary Care Commissioning Committee</td> <td>03/08/17</td> <td></td> <td>✓</td> <td>05/10/17</td> </tr> <tr> <td>Information Governance, Management and Technology Committee</td> <td>25/08/17</td> <td></td> <td>✓</td> <td>22/09/17</td> </tr> <tr> <td>Quality and Risk Committee</td> <td>10/09/17</td> <td></td> <td>✓</td> <td>09/11/17</td> </tr> <tr> <td>Safeguarding Committees</td> <td>11/07/17</td> <td></td> <td>✓</td> <td></td> </tr> <tr> <th colspan="5">Partnerships Minutes Presented to the Governing Body</th> </tr> <tr> <td>Health and Wellbeing Board</td> <td>28/06/17</td> <td></td> <td>✓</td> <td>06/09/17</td> </tr> </tbody> </table> <p>Reports NIHR Clinical Research Network East Midlands Research Delivery and Performance Report</p>				Minutes Presented to the Governing Body	Last meeting	Received previously	On agenda	Next meeting	Clinical Cabinet	19/07/17		✓	20/09/17	Finance and Information Group	11/09/17		✓	09/10/17	Patient and Public Involvement Committee	12/09/17		✓	14/11/17	Audit and Governance Committee	24/05/17	✓		18/10/17	Primary Care Commissioning Committee	03/08/17		✓	05/10/17	Information Governance, Management and Technology Committee	25/08/17		✓	22/09/17	Quality and Risk Committee	10/09/17		✓	09/11/17	Safeguarding Committees	11/07/17		✓		Partnerships Minutes Presented to the Governing Body					Health and Wellbeing Board	28/06/17		✓	06/09/17
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15:50 CLOSING ITEMS				
GB 17/149	*Have the Public Questions been answered	Chair		-
GB 17/150	Risks indentified during the course of the meeting	Chair		
GB 17/151	*Any Other Business	All		-
16:00 CONFIDENTIAL MEETING MOTION				
		The Governing Body will resolve that representatives of the press and other members of the public be excluded from the remainder of this meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest (section 1 [2] Public Bodies [Admission to Meetings] Act 1960).		
		Date of next meeting: 10 th October 2017 – 13:30 -16:30 Chapel Room, Civic Centre, Arnot Hill Park, Nottingham		

All attendees should be aware that Nottingham North & East Clinical Commissioning Group is legally required to comply with the Freedom of Information Act 2000. The minutes and papers from this meeting could be released as part of a request for information.