



**Nottinghamshire**  
**SAFEGUARDING**  
**CHILDREN Board**

Working in Partnership to Safeguard  
Children & Young People

Minutes of the

# **NSCB Full Board Minutes**

## **19 September 2018**

Venue:  
Rushcliffe Arena  
Rugby Road  
West Bridgford  
Nottingham  
NG2 7YG

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Nottinghamshire Safeguarding Children Board  
Children, Families and Cultural Services  
County Hall  
West Bridgford  
Nottingham  
NG2 7QP  
Tel No: 0115 9773935

**Nottinghamshire Safeguarding Children Board  
Wednesday 19 September 2018 - Attendance List**

<b>NAME</b>	<b>ROLE, ORGANISATION</b>	<b>PRESENT</b>	<b>APOLOGIES</b>	<b>DEPUTY ATTENDED</b>
Chris Few <b>(Chair)</b>	Independent Chair, NSCB	<b>Y</b>		
Julie Gardner <b>(Vice Chair)</b>	Associate Director for Safeguarding & Social Care, Nottinghamshire Healthcare NHS Trust	<b>Y</b>		
Colin Pettigrew	Corporate Director, Children and Young People's Services, Nottinghamshire County Council	<b>Y</b>		
Steve Edwards	Service Director, Youth Families & Social Work, Nottinghamshire County Council	<b>Y</b>		
Marion Clay	Service Director, Education, Learning & Skills, Children and Families, Nottinghamshire County Council	<b>Y</b>		
Laurence Jones	Interim Service Director, Commissioning and Resources Children and Family Services, Nottinghamshire County Council		<b>A</b>	
Joe Foley	Group Manager, Safeguarding, Assurance and Improvement group, Nottinghamshire County Council	<b>Y</b>		
Paul Johnson	Service Director - Strategic Commissioning, Access and Safeguarding Adult Social Care, Health and Public Protection, Nottinghamshire County Council	<b>Y</b>		
Kate Allen	Consultant in Public Health, Children's Commissioning and Consultant in Public Health, Children's Integrated Commissioning Hub and Public Health, Nottinghamshire County Council		<b>A</b>	<b>Kerrie Adams</b>
Cathy Burke	Deputy Chief Nurse (Designated Nurse Safeguarding Adults, Children & LAC), NHS Bassetlaw Clinical Commissioning Group (CCG)	<b>Y</b>		
Val Simnett	Designated Nurse, Safeguarding Children, NHS (Nottinghamshire) 5 CCGs	<b>Y</b>		
Diamond Emmanuel	Designated Doctor for Safeguarding, Nottingham University Hospitals NHS Trust	<b>Y</b>		
Nadya James	Consultant Community Paediatrician, Designated Doctor for Safeguarding, Nottingham University Hospital NHS Trust		<b>A</b>	
Dr Rebecca Sands	Consultant Paediatrician & Designated Doctor for Safeguarding Children in Nottinghamshire County North	<b>Y</b>		
Tina Hymas-Taylor	Head of Safeguarding, Sherwood Forest Hospitals NHS Trust	<b>Y</b>		
Rick Dickinson	Acting Deputy Director of Nursing, Midwifery & Quality – Doncaster & Bassetlaw Hospitals NHS Foundation Trust		<b>A</b>	<b>Elizabeth Boyle</b>
Elaine Moss	Chief Nurse & Director of Quality, NHS Newark & Sherwood and Mansfield/ Ashfield CCGs	<b>Y</b>		
Nichola Bramhall	Director of Nursing and Quality, Nottingham North and East, Nottingham West and Rushcliffe Clinical Commissioning Groups		<b>A</b>	
Nicola Ryan	Interim Chief Nurse, Executive Lead Quality and Safety NHS Bassetlaw CCG, Retford Hospital, North Road, Retford, Notts,		<b>A</b>	

Bella Dorman	Head of Safeguarding, Nottingham University Hospital NHS Trust, Trust Head Quarters, 3 <sup>rd</sup> Floor, City Hospital Campus, Hucknall Road, Notts	Y		
Maria Stanley	Ambulance Operations Manager, Quality and Compliance, Safeguarding, East Midlands Ambulance Service	Y		
Bushra Ismaiel	Designated Doctor for Safeguarding, Doncaster & Bassetlaw Hospitals NHS Trust	Y		
Bob Bearne	Assistant Chief Executive, Derbyshire, Leicestershire, Nottinghamshire & Rutland Community Rehabilitation Company Ltd	Y		
Nigel Hill	Head of National Probation Service, Nottinghamshire		A	Lisa Adkins-Young
Andrew Gowan	Head of Public Protection, Nottinghamshire Police		A	Pete Quinn
Clare Mayne	Service Manager, Early Intervention Team, CAFCASS		A	
Leanne Monger	Newark & Sherwood District Council (District & Borough Council representative)		A	
Sue Fenton	Manager, Home Start Nottingham (voluntary sector representative)	Y		
<b>NSCB Officers</b>				
Steve Baumber	Service Manager, Partnerships and Planning, Safeguarding Assurance and Improvement Group, NCC	Y		
Bob Ross	NSCB Development Manager	Y		
Trish Jordan	NSCB Training Coordinator	Y		
Michelle Elliott	Minute Taker - NSCB Administrator	Y		
<b>NCC Councillor</b>				
Tracey Taylor	NCC Lead Member with responsibility for Children's Social Care	Y		
<b>Guests (and agenda item/s attended)</b>				
Gill Oliver <b>(Appendix D)</b>	Senior Public Health and Commissioning Manager, Public Health Nottinghamshire County, NCC	Y		
Cathy Harvey <b>(Appendix E)</b>	Communities Team Manager, Place Department, NCC	Y		
Christy Clare <b>(Workshop &amp; Presentation)</b>	Senior Clinical Therapist, Trauma Care Practitioner, IMARA	Y		
Ghalia Feddah (Observer)	F2, Doctor		A	

**Minutes of NSCB Full Board Meeting 19 September 2018**

Agenda Item & Paper circulated	Discussion	Action
<b>Welcome &amp; Apologies</b>	The Chair, Chris Few (CF), welcomed everyone to the meeting. Introductions were made and apologies were noted.	
<b>Minutes of the meeting 14 March 2018 (Appendix A)</b>	<p>The <b>minutes</b> of the meeting held on the <b>13 June 2018</b> were reviewed for accuracy. <b>No amendments.</b></p> <p>CF confirmed action 01 (page 7) and action 02 (page 12) have both been completed.</p> <p>Action 03 (page 12) Safeguarding Survey - CF asked for the final report to be distributed to Board members once agreed at the Executive Meeting – <b>Update:-</b> SB shared the safeguarding survey report was not completed due to time constraints and therefore was not presented to the Executive meeting in July. SB noted that a summary of the safeguarding survey has been included in the NSCB Annual Report 2017-18. SB confirmed that he has spoken to Trish Jordan (TJ) concerning the issues relating to training and Karen Talbot (KT) concerning the feedback on questions relating to the P2P – <b>COMPLETED.</b></p> <p><b>The minutes were agreed as an accurate record of the last meeting.</b></p>	
<b>Independent Chair's update (Appendix B)</b>	<p>CF drew members' attention to the Independent Chair's update, and in particular highlighted the following points:-</p> <ul style="list-style-type: none"> <li>• SCR KN15 - Pre-inquest hearing on 14 September 2018 CF noted that the Board is represented. The full inquest will last for 4 weeks starting 28 January 2019 (Not the 21 January as stated in the update). Further pre-inquest hearings practically around what evidence is going to be heard. The coroner has requested to use the IMRs submitted as part of the serious case review</li> <li>• SCR QN17 – The inquest is part-heard at the moment – evidence was given last week (13 and 14 September). Malcolm Ross will be giving evidence on Friday morning 21 September 2018. The judgement and outcome will be on Friday afternoon. The Overview Report will be published on Friday afternoon unless any issues arise from the inquest.</li> </ul> <p>No questions/comments on the report.</p>	
<b>NSCB Executive Report (Appendix C)</b>	<p>Julie Gardner (JG) drew members' attention to the NSCB Executive update and highlighted the following point:-</p> <ul style="list-style-type: none"> <li>• Performance Information Report (PIR) Q1 will be presented to the November Executive Meeting due to the timing of the meeting and availability of data. (Performance Information Annual Report is included in the NSCB Annual Report 2017-18 item on today's agenda)</li> <li>• Clayfields Annual Report 2017-18 – Unfortunately the Centre Manager was unable to attend the meeting due to an Ofsted inspection. The report submitted was very comprehensive and informative. A number of questions were raised by the Exec members and these have been forwarded to the Centre Manager to follow up and report back to Exec meeting in November</li> <li>• S.136 – Positive progress was noted in relation to the recommendations/action plan. A further update on outstanding actions has been scheduled</li> </ul>	

	<ul style="list-style-type: none"> <li>• Business Plan – A new objective added regarding the Pathway to Provision, common understanding of thresholds and reducing repeat referrals</li> <li>• Working Together 2018 – Item on today’s agenda. Waiting for further clarification and details around Rapid Review where a serious incident notification (SIN) had been submitted</li> <li>• JG noted a cross authority group has been formed which is chaired by Chris Cook (NCSCB Chair) concerning ‘Weapon enabled violence/emerging themes’ members had asked for clarity concerning the role of the group and representation from County organisations. <b>Update:</b> - SB shared that he has received an email confirming the group has now fulfilled its purpose and therefore no further meetings were planned.</li> </ul> <p>No questions/comments.</p>	
<p><b>Domestic and Sexual Abuse</b> (Appendix D)</p>	<p>Gill Oliver (GO) was welcomed to the meeting. GO explained that the Domestic and Sexual Abuse Executive is part of the Safer Nottinghamshire Board. The report provides details of the work of the Executive over the past year, it includes data related to the services provided to children, notifications to schools through Encompass, MARAC referrals and the prevalence of domestic violence documented in referral assessment and child protection plans. GO presented the report and highlighted the key points.</p> <p>Questions/comments invited on the report.</p> <ul style="list-style-type: none"> <li>• Clarification was asked about the two Boards working together (Children and Adults Safeguarding Board) – GO confirmed that it would include the Health and Wellbeing Board and Safer Notts Board. CF commented that it would also be included in the new safeguarding arrangements.</li> <li>• SB noted Board Officers from Safeguarding Children and Adult Boards, Children and Families and Safer Notts Board have met recently to map out responsibilities of the Boards to show connectivity, priorities and sharing information. The meetings are to be scheduled quarterly.</li> <li>• JG noted within the County there had been 12 Domestic Homicide Reviews and enquired if the council had a single approach concerning the learning and impact on the families and if anything has been developed. GO confirmed there is a Domestic Abuse Learning and Implementation Group which is a subgroup of the DSO Exec which has met 3 times. The purpose of the subgroup is to share learning. A discussion had taken place around consistency across the council, GO understanding was that the Chairs of the individual DHRs set out the way that review is going to be conducted. JF highlighted that district/borough councils were responsible for DHRs. JF confirmed that Bob Ross is maintaining the database for all DHR notifications received on behalf of the Board. Information is checked to see if there are any children involvement. Confirmation was requested regarding who presently chairs the subgroup.</li> <li>• CF enquired about the overall governance of the group – Who the subgroup is answerable to? GO confirmed the DSA Executive and Safer Nottinghamshire Board</li> <li>• CF enquired about the scope of the new domestic and sexual abuse JSNAs – would they include sexual abuse, and harmful sexual behaviour of children or just for adults. GO confirmed there</li> </ul>	

	<p>will be two separate forms – one domestic abuse and sexual abuse.</p> <ul style="list-style-type: none"> <li>• JF referred to Appendix 2 (page 5) Child Protection Plan – and noted the cases where domestic violence is an issue is around 60% - JF suggested the NSCB working with the Domestic and Sexual Abuse Exec concerning intervention within families where domestic violence is an issue – also to include intervention with the perpetrator.</li> <li>• The high knife crime profile in the county within the context of domestic violence was noted and a query raised about where the strategic responsibility should be and the focus of partner agencies.</li> </ul> <p>Recommendations:-</p> <ul style="list-style-type: none"> <li>• NSCB members to contribute to the refresh of the Domestic Abuse JSNA – <b>CF asked for further clarification concerning the input required – Action: JF to raise this at the DSA Executive</b></li> <li>• NSCB members to identify any areas where the NSCB and the DSA Executive could work more closely together – <b>CF to be included in the new Safeguarding Arrangements</b></li> <li>• Board to consider how to gain assurance that C&amp;YP subject to a CPP where there is domestic abuse (58%) are receiving appropriate specialist support services to meet their individual needs – <b>CF noted this could be completed through the audit monitoring process – Action: JF to raise this with the Chair Service.</b></li> </ul> <p>CF thank GO for an informative and useful update.</p>	
<p><b>Prevent Annual Report</b> (Appendix E)</p>	<p>Cathy Harvey (CH) was welcomed to the meeting. Due to the report being tabled on the day members were given a moment to review the report.</p> <p>CH highlighted that she had only recently taken on the role and is working alongside a new team which is very different from the previous team that was working on Prevent. The Prevent Action Plan is in the process of being reviewed and refreshed. CH confirmed the team are also reviewing the governance, membership for the Channel Panel.</p> <p>Questions/comments were invited on the report.</p> <p>Recommendation - NSCB members to contribute to the review and refresh of the Prevent Action Plan – CF confirmed that Board members could contribute collectively as a Board or from their individual agencies depending on the issue.</p> <p>SB referred to the previous Prevent Report which mentioned there was further guidance for practitioners being developed. SB commented that if any further guidance had been developed or was in the process of being reviewed to let him know so the inter-agency safeguarding children guidance can be updated. SB confirmed there is brief inter-agency guidance on Prevent which explains how to contact the police team that deals with this.</p> <p>CB enquired if locally within the city or county there are any themes or trends that can be learned from the Parsons Green Case Review. CH</p>	

	<p>confirmed the team are in contact with the police and monthly data is in the process of being collated. CB mentioned within the Parson Green it states about CCGs and their role within the MASH and enquired if they are aware of this – CH confirmed they have been in discussions with the MASH. SE confirmed that discussions are taking place and work is in progress.</p> <p>VS said it would be helpful for the Board to know how many young people are subject to the Channel Panel, the located areas and where the safeguarding issues are. CH confirmed the Police are in the process of sharing this data with her on Monday. Once the data has been received CH to discuss with SB how to share the information with the Board.</p> <p>CF thanked CH for presenting the Prevent Report.</p> <p><b>Action: ME to circulate electronically the Prevent Report to Board members.</b></p>	
<p><b>NSCB Annual Report</b> (Appendix F)</p>	<p>SB presented the NSCB Annual Report and highlighted the key points.</p> <p>Questions/comments were invited on the content of the report.</p> <p>CP enquired if there were any reference in the report to Operation Day Break, IICSA due to the high profile. SB confirmed there was reference to the Independent Inquiry into Sexual Abuse (IICSA) under the Scrutiny and Challenge Section (Page 24). After a short discussion it was agreed to include further details from the Historical Abuse Report presented at the Board Meeting in June. <b>Action: SB to make the necessary amendment and confirm with CP/CF.</b></p> <p>CF asked for any comments or observations to the Annual Report to be emailed to Steve Baumber as soon as possible.</p> <p>SB noted that the Annual Report is to be presented to the Chief Executive, Leader of the Council, the local Police and Crime Commissioner and the Chair of the Health and Well-being Board.</p> <p>SB noted the Annual Report 2017-18 will be published on the NSCB website once the amendments have been completed and approval of from the various committees.</p> <p><b>NSCB Board members agreed the NSCB Annual Report 2017-18 subject to the amendments and further update on the progress of the Independent Inquiry into Child Sexual Abuse (IICSA) and partner agencies involvement.</b></p>	
<p><b>Working Together 2018</b> (Workshop and Presentation)</p>	<p>SB presented a Power Point Presentation regarding Working Together 2018 which highlighted the changes to the statutory guidance. A summary of the changes to each chapter was provided and particular note made of the introduction of the term 'contextual safeguarding' and the implications for assessments and early intervention.</p> <p>Following the presentation there were group discussion focused around particular questions on the new safeguarding arrangements:-</p> <ul style="list-style-type: none"> <li>• Where do you see your organisation fitting in to the new structure?</li> </ul>	

	<ul style="list-style-type: none"> <li>• Which groups, what level of representation and how best can they contribute?</li> <li>• Any implementation issues &amp; how they might be overcome?</li> </ul> <p>The following key points were raised from the feedback on the new safeguarding arrangements:-</p> <ul style="list-style-type: none"> <li>• Concerns were expressed concerning the number of meetings within the new safeguarding arrangements – It was confirmed that there is a reduction in the amount of meetings with duplication and more focussed attendance.</li> <li>• The role of schools – with majority of schools being academies (28 academies) e.g. 28 different CEOs, Chairs of Boards</li> <li>• Role of the elected members in the new arrangements.</li> <li>• Role of the lay member – although there is no longer a requirement the view was that previously they had made an important contribution to the NSCB and should be included in the new arrangements.</li> <li>• Strategic Leadership Group – a requirement for the safeguarding partners to have a leadership role.</li> <li>• Safeguarding Assurance and Improvement Group – <ul style="list-style-type: none"> <li>○ need for appropriate health representation and effective communication with health organisations</li> <li>○ intended to be a smaller group that can work more effectively – need to ensure engagement by a range of organisations.</li> <li>○ Care leaver – which would be someone who has experience of the system – transition from child to adulthood</li> </ul> </li> <li>• Engagement with Adult Services</li> <li>• Child Safeguarding Practice Review Group – core group with the ability to co-opt relevant organisations according to the circumstances of the case – will need to be more flexible</li> <li>• Helpful if diaries between the two areas can be aligned to enable attendance at meetings</li> </ul> <p><b>Action: - ME to circulate a copy of the presentation to Board members</b></p>	
<b>Refreshments Break 3.15pm – 3.30pm</b>		
<b>IMARA Child Sexual Abuse</b> (Support & Therapy Service)	<p>CF welcomed colleagues from IMARA.</p> <p>Christy Clare (CC), Senior Clinical Therapist, Stephanie Atkinson (SA), CHISVA and HC from IMARA led an in depth session on child sexual abuse particularly addressing issues that had been raised during the MN16 SCR.</p> <p>The input included details of specialist services provided by IMARA. Referrals are received by IMARA directly from the local paediatric sexual assault referral centre, the East Midlands Children and Young People's Assault Service and both immediate support through mentors and therapeutic support is available. Child sexual abuse theoretical frameworks were also discussed, along with the impact of child sexual abuse, perpetrator grooming behaviour and advice on how to ensure that</p>	



	practitioners interpret the behaviour and responses of children and listen to their voices.	
<b>AOB</b>	None	
	Meeting ended at 4.45pm.	
<b>Next Meeting</b>	<b>Wednesday 12 December 2018, 1.15pm – 4.30pm, John Fretwell Centre, Sookholme Road, Nottingham, NG19 8LL</b>	