

Working in Partnership to Safeguard Children & Young People

# Minutes of the

# **NSCB Full Board Minutes**

# 13 June 2018

Venue:
John Fretwell Centre
Sookholme Road
Mansfield
Nottinghamshire
NG19 8LL

V0.4

Nottinghamshire Safeguarding Children Board Children, Families and Cultural Services County Hall West Bridgford Nottingham NG2 7QP

Tel No: 0115 97 73935

Nottinghamshire Safeguarding Children Board Wednesday 13 June 2018 - Attendance List

NAME	ROLE, ORGANISATION	PRESENT	APOLOGIES	DEPUTY

				ATTENDED
Chris Few (Chair)	Independent Chair, NSCB	Y		
Julie Gardner (Vice Chair)	Associate Director for Safeguarding & Social Care, Nottinghamshire Healthcare NHS Trust	Y		
Colin Pettigrew	Corporate Director, Children and Young People's Services, Nottinghamshire County Council	Y		
Steve Edwards	Service Director, Youth Families & Social Work, Nottinghamshire County Council	Y		
Marion Clay	Service Director, Education, Learning & Skills, Children and Families, Nottinghamshire County Council	Y		
Laurence Jones	Interim Service Director, Commissioning and Resources Children and Family Services, Nottinghamshire County Council		A	
Joe Foley	Group Manager, Safeguarding, Assurance and Improvement group, Nottinghamshire County Council		A	
Paul Johnson	Service Director - Strategic Commissioning, Access and Safeguarding Adult Social Care, Health and Public Protection, Nottinghamshire County Council		A	John Dowson
Kate Allen	Consultant in Public Health, Children's Commissioning and Consultant in Public Health, Children's Integrated Commissioning Hub and Public Health, Nottinghamshire County Council	Y		
Cathy Burke	Deputy Chief Nurse (Designated Nurse Safeguarding Adults, Children & LAC), NHS Bassetlaw Clinical Commissioning Group (CCG)	Y		
Terry Hayes (Observer)	Head of Children's Nursing, NHS Bassetlaw CCG	Y		
Val Simnett	Designated Nurse, Safeguarding Children, NHS (Nottinghamshire) 5 CCGs		Α	
Diamond Emmanuel	Designated Doctor for Safeguarding, Nottingham University Hospitals NHS Trust	Y		
Nadya James	Consultant Community Paediatrician, Designated Doctor for Safeguarding, Nottingham University Hospital NHS Trust		Α	
Tina Hymas- Taylor	Head of Safeguarding, Sherwood Forest Hospitals NHS Trust	Y		
Rick Dickinson	Acting Deputy Director of Nursing, Midwifery & Quality – Doncaster & Bassetlaw Hospitals NHS Foundation Trust	Y		
Elaine Moss	Chief Nurse & Director of Quality, NHS Newark & Sherwood and Mansfield/ Ashfield CCGs		Α	
Nichola Bramhall	Director of Nursing and Quality, Nottingham North and East, Nottingham West and Rushcliffe Clinical Commissioning Groups	Y		
Nicola Ryan	Interim Chief Nurse, Executive Lead Quality and Safety NHS Bassetlaw CCG, Retford Hospital, North Road, Retford, Notts,		Α	
Bella Dorman	Head of Safeguarding, Nottingham University Hospital NHS Trust, Trust Head Quarters, 3 <sup>rd</sup> Floor, City Hospital Campus, Hucknall Road, Notts		Α	Elizabeth Byrne
Maria Stanley	Ambulance Operations Manager, Quality and Compliance, Safeguarding, East Midlands Ambulance Service	Y		
Bushra Ismaiel	Designated Doctor for Safeguarding, Doncaster & Bassetlaw Hospitals NHS Trust		Α	
Bob Bearne	Assistant Chief Executive,	Y		

Rutland Community Rehabilitation Company Ltd  Nigel Hill Head of National Probation Service, Nottinghamshire Andrew Head of Public Protection, Gowan Nottinghamshire Police  Clare Mayne Service Manager, Early Intervention Team, CAFCASS Leanne Newark & Sherwood District Council Monger (District & Borough Council representative)  Sue Fenton Manager, Home Start Nottingham Y (voluntary sector representative)  NSCB Officers  Steve Service Manager, Partnerships and Planning, Baumber Safeguarding Assurance and Improvement Group, NCC Bob Ross NSCB Development Manager Y Trish Jordan NSCB Training Coordinator Y Michelle Elliott Minute Taker - NSCB Administrator Y  NCC Councillor  Tracey Taylor NCC Lead Member with responsibility for Y Children's Social Care  Guests (and agenda item/s attended)  Devon Allen (Appendix H) Assessment Service and EDT, NCC Sands (Dr) (Appendix H) Assessment Service Manager, Safeguarding Y McKibbin (Appendix H) Hazel Temporary Service Manager, Safeguarding, Assurance and Improvement Group, Lomitory Service Manager, Family Service North & Youth Justice, NCC John Evans Service Manager, Family Service North & Youth Justice, NCC John Evans Service Manager, Family Service North & Youth Justice, NCC John Evans Gouppation Devented Troup Foundation Dr in Public Health Yellong Proudation Proudation Dr in Public Health Yellong Proudation Proudation Proudation Proudation		Derbyshire, Leicestershire, Nottinghamshire &			
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	(Observer)				

Minutes of NSCB Full Board Meeting 13 June 2018

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Agenda Item & Paper circulated	Discussion	Action		
Welcome & Apologies	The Chair, Chris Few (CF), welcomed everyone to the meeting. Introductions were made and apologies were noted.			
Minutes of the meeting 14 March 2018	meeting 14 for accuracy and actions. No amendments.			
(Appendix A)	CF confirmed that all the actions in the minutes had been completed.			
	The minutes were agreed as an accurate record of the last meeting.			
Independent Chair's update (Appendix B)	CF drew members' attention to the Independent Chair's update, explained that several items referred to are on the agenda today and in particular highlighted the following points:-			
	CF confirmed the new statutory guidance (Working Together to Safeguard Children) is still due to be published at the end of June.			
	SB explained the Local Authority submits Serious Incident Notifications when there are injuries to children arising through abuse or neglect. Over the past couple of months there has been five notifications on babies who have had serious injuries. CF has therefore requested that a thematic review be undertaken to identify if there are any immediate actions required and any potential learning. Letters will be sent out shortly to Board members who will be involved and a date for the first meeting has been set.			
	AG commented that the police had also noted an increase of injuries to babies – they appeared to be appropriate referrals and it is not clear if the increase was due to recent awareness raising and training events or part of the usual variations in referral types.			
	No questions/comments.			
NSCB Executive Report (Appendix C)	Julie Gardner (JG) drew members' attention to the NSCB Executive update and highlighted the following point:-			
(Appointment of	Domestic violence continues to be a factor in child protection cases – SB commented that the MARAC steering group is currently completing a self-assessment using the Safe Lives tool to check connectivity with LSCBs.			
	JG raised concerns around non-attendance at the Executive group meetings and specified that membership should comprise of colleagues that are at a level that can make decisions concerning assurance and decision making. JG noted that this issue needs to be addressed when reviewing the new safeguarding arrangements.			
	No questions/comments.			
Historical Abuse	Colin Pettigrew (CP) presented the reports and highlighted key points:-			
In Nottinghamshire (Appendix D, E & F)	Strategic Management Group (Operation Equinox) Progress update June-July 2018 - provides an update on the investigations into allegations of historical abuse in children's residential homes, work of the Strategic Management Group and			

- the current position in respect of an independent review.
- CP reminded the Board that the Strategic Management Group was established in accordance with the LSCBs' procedures for organised and complex abuse having been commissioned by the respective Independent Chairs and is a sub group of the NSCB. The SMG is chaired by Alison Michalska and reports both LSCBs 6 monthly.
- Three residential social workers, 1 step father and I youth church worker have been convicted under Operation Equinox
- Beechwood Children's Community Home has been under the jurisdiction of both authorities at various times and features in around 50% of the allegations
- CP confirmed that the IICSA Public Hearing for Nottinghamshire Councils investigations is scheduled for 1 October 2018
- The Public Hearing for Sexual Abuse of Children in Custodial Institutions is scheduled for 9 July 2018

#### Recommendations

- 6.1- That Safeguarding Board members note the updates contained within this report
- 6.2 That Safeguarding Board Chairs confirm their position regarding the independent review

CF asked for it to be noted that the Chairs' position hasn't changed regarding an independent review but it is likely that IICSA will continue into the new safeguarding arrangements.

#### The Board agreed the recommendations.

- Nottinghamshire Office of the Police and Crime
   Commissioner Update on Sexual Violence Support Activity
- Details of the sexual violence support activity undertaken by the OPCC were provided in the form of a report.
- Independent Inquiry into Child Sexual Abuse (IICSA) update an update on the national Independent Inquiry into Child Sexual Abuse (IICSA) being conducted under the Public Inquiries Act.
- The next preliminary hearing will be held on 19 July 2018
- CP noted that the full public hearing for the Nottinghamshire
   Councils investigations is scheduled to begin on 1 October 2018 –
   (15 days) Day 1 will be opening submissions days 2 to 5 will
   be testimonies of victims and survivors and will take place at Trent
   Bridge Cricket ground (at the request of the victims and survivors)
   – days 6 to 13 will be corporate witnesses (around 60 witness
   statements the inquiry will only select a certain amount)
- The report noted that an interim report had been published by IICSA – details of the key emerging themes and recommendations that relate to Children's Social Care or Local Authorities were included within the report and a full copy of the IICSA Interim Report has been circulated with the papers for this meeting.

Questions/comments were invited on the report.

CF noted on the agenda there was an item on the Harmful Sexual Behaviour audit which may be relevant to the Inquiry. CP noted the Inquiry have already requested the audit report/papers on the Harmful Sexual Behaviour.

JG commented that a representative from IICSA had attended the NCSCB. A point was raised regarding how the panel would consider or meet the needs of those with significant difficulties and complex needs

whilst giving evidence. CP confirmed that IICSA have acknowledged this point.

The four recommendations drawn out of the IICSA Interim Report were noted and considered. a) relates to a proposed national policy for health b) current regulations do not require care workers in children's homes to be professionally registered, the Children's Homes Regulations 2015 (which apply to private and local authority establishments) require such workers to have NVQ diploma/apprenticeships therefore a change in regulations would be required c) the arrangements for the LADO are a separate agenda item and will allow assurance to be sought regarding the DBS referral process when allegations are made against people that work with children d) details of the local arrangements to support victims and survivors have been provided to the NSCB in today's report from the OPCC and also at previous meetings (e.g. the strengthened arrangements for support through the SARC referred to in March) and should continue to be subject to scrutiny.

### Safeguarding Children in Education (Appendix G)

Marion Clay (MC) presented the report and highlighted the following key issues. MC pointed Board members to the Executive Summary which gave an update about the work undertaken by Education Partners to keep children safe in education.

- MC stated that the safeguarding checklist should be reviewed due
  to the feedback from comprehensive external safeguarding
  reviews and the reduction in the number of completed
  safeguarding checklists being returned. MC confirmed that internal
  team meetings have been arranged in summer to revisit the check
  list with schools
- MC highlighted Ofsted Notifications of 'Non-Qualifying' Complaints

   It was noted that 3 key bodies are now being involved with
   following up non qualifying complaints from parents MC noted
   that this is outside the agreed partnership protocol and clarity was being sought
- Elective Home Education which continues to be an area of County and National concern – The County Council are in the process of responding to the national consultation period around 'Mandatory Registration'

Question/comments were invited on the report.

CF thanked MC and her staff for a very comprehensive and informative report.

CF spoke to the section on Emerging Threats and the work in relation to knife crime and carrying weapons. MC confirmed that the team are engaging with schools but had no further details apart from what was already in the report.

AG confirmed that the Nottinghamshire OPCC have employed Simon Firth who is looking at this issue. MC confirmed more police officers are visiting schools.

RM confirmed that the Youth Justice Services in Nottinghamshire are working very closely with Simon Firth and colleagues around the new strategy. Presently working on data set which will help understand young people at risk, cross referencing with other risk factors, managing risks, strategy meetings and early intervention.

RM confirmed within schools the knife crime lead is Sarah Afolabi who is working with School Police Liaison Officer Managers and TECT who are currently putting together information for schools about the recommendations for policy.

RM noted that a social media lead has been appointed - part of her work is around intervention programmes for young people. CB noted the preventive work within the report and queried if the projects are going to run across the County.

SB explained that a cross authority meeting has been arranged looking at knife crime issues which is chaired by the City Safeguarding Chair. RM has attended on behalf of the County. SB will be attending the next meeting and will forward the terms and reference to Board members when they become available.

RM confirmed that there had been a recent newsletter circulated concerning the School Liaison Officers and timescales. MC confirmed that training has been provided from the MAPPA team who have met with the officers concerning their work in schools.

JG confirmed that a presentation around police officers in schools and there role was presented to the City Safeguarding Board. JG noted the presentation was very helpful and useful which could be shared.

SB confirmed information had been shared from the Children and Families Alliance (previously known at the Children's Trust) concerning the same issue which could be circulated to Board members.

Action 01: RM to forward ME for a copy of the Schools liaison Officers SEIO Newsletter for distribution within their organisation.

ME (Done)

# CP-IS update (Appendix H)

Becky Sands (BS) was welcomed to the Board meeting.

BS shared the report was to provide an update on the progress of the implementation of the CP-IS. It was noted that it is an NHS England sponsored programme dedicated to develop an information sharing solution to identify children at risk or in care of the Local Authority.

Challenges have been faced across all partner organisations both Local Authority and NHS in overcoming barriers of sharing intelligence across organisations using information technology and timescales have been extended. Details of which NHS organisations had access to the system were included in the report.

Devon Allen (DA) was welcomed to the meeting. DA confirmed that Nottinghamshire County Council data would be available through CP-IS from 29 June 2018. Further actions to be finalised around communications, staff and training.

DA highlighted that CP-IS system is not a procedure to replace normal safeguarding referrals in place at the moment.

DA confirmed that when a health professional accesses an NCC record an automatic alert will sent to the local authority and if the case is open will be automatically directed to the social worker for their information. The LA are currently looking at the best option for dealing with alerts that relate to cases which are not currently open to CSC.

Val Simnett Chairs the project board which will be responsible for notifying partners when all systems are live.

CF asked TJ if the new system would be included in 'What's New in Safeguarding' - TJ confirmed once the system has gone live it will be included in training.

#### Refreshments Break 2.55pm - 3.10pm

# CDOP Annual Report 2017-18 (Appendix I)

Cathy Burke (CB) presented the CDOP Annual Report 2017-18 and highlighted the key points. CB noted that the report summarised the activities of the CDOP Subgroup for the year 2017-18 and identifies key achievements, activity and development areas.

- CB noted there is a considerable amount of work ongoing due to responsibility for the process of child death reviews moving from the Department for Education to the Department of Health and the revised Working Together 2018. Kate Allen is leading on this for the Chief Nurses
- 53 deaths occurred in 2017/18 36 expected deaths and 17 unexpected
- 46 reviews of child deaths were undertaken which is in line with previous years
- 3 cases were referred to the Serious Incident Review sub-groupl –
  one case was recommended for a SCR (LN15) and as a result
  messages around 'Was not brought' have been widely
  disseminated
- CB shared the achievement of Named Mid-wife, Debbie Reece-Pollard, who has introduced Pregnancy Liaison Group meetings following the death of baby Emma and has won a National award. The initiative was developed following a lesson learnt review led by Doncaster and Bassetlaw Teaching Hospitals NHS Foundation Trust and Doncaster Children's Services Trust.
- Key features/training ongoing on 'unsafe sleeping practice'

A discussion took place around modifiable deaths and non-modifiable health related deaths. NB commented on the second chart on page 9 and SB said that the terms used have moved from preventable to modifiable and consequently the interpretation and recording has also changed.

Question/comments were invited on the report.

CF thanked CB and BR for a comprehensive and informative report. CF asked for thanks to be circulated to all who have been involved within CDOP.

Members confirmed assurance around the child death review processes in place.

### Learning and Development Subgroup Annual Report (Appendix J)

TJ presented the report and highlighted key points. The report summarises the activities of the Learning & Development Subgroup for the year 2017-18. The report reflects on and analyses the yearly data and identifies the key achievements, identified risk, and then consider key priorities for the year.

Questions/comments were invited on the report.

CF noted the excellent training provision provided and how it was good value for money. CF thanked Trish and colleagues for their hard work.

NH enquired if the probation figures were together with DLNRRC or if they were separate? NH noted a possible drop in figures due to staff undertaking their own in house training which is compulsory. TJ confirmed that the figures will have been combined and will provide separate data going forward.

A question was asked if further Level 4 Training (Managers and Designed Safeguarding Leads) would be available – TJ confirmed she is presently in the process of putting something together for around Autumn time.

RM commented some staff had been part of the training pool this year and how this had been an excellent experience for staff providing training which has built confidence.

CB enquired under GP staff categories does it include Primary Care Staff? TJ was unable to confirm at the meeting but would look into this further.

# Members confirmed assurance of the multi-agency training provision provided through the NSCB

### Managing Allegations (LADO) Annual Report 2017-18 (Appendix K)

Hazel McKibbin (HMc) was welcomed to the meeting. HMc presented her report and highlighted the key points.

- HMc noted that in 2017-18 contacts with the LADO Allegations Officers rose to 497 from previous year 2016-17 which was 459
- Referrals decreased in 2017-18 while LADO Advice rose to 365 which was an increase on 2016-17 (285)
- HMc noted that in 2017-18 132 referrals were taken, historical abuse referrals are still being received and are similar to figures in 2016-17 (15)
- Case outcomes HMc confirmed that 133 cases were closed, a reduction from 2016-17
- HMc highlighted there had been 66 suspensions, which was an increase from 2016-17, 10 dismissals which was a decrease from 2016-17, 6 resignations, 9 sanctions and 41 support and training requirements
- 98 police enquiries of the total 14 prosecutions which is an increase on 2016-17.

Questions/comments were invited on the report.

CF asked for assurance that individuals who have resigned while investigations are being completed are being referred to the appropriate regulators? HMc confirmed the process continues even if someone has resigned or remains in post and there is a finding and if appropriate referrals will be made.

CF enquired about the reference to difficulties in investigating cases where there is no police involvement. Is this to do with availability of investigative resources or more of a 'mind-set' issue. HMc agreed that it was more a case of mind-set. NB noted the relatively low number of referrals in the report when looked at in relation to the size of the workforce in Nottinghamshire and asked if further work is required in raising awareness on thresholds and capacity. HMc agreed it that the Local Authority and individual organisations needed to continue to raise awareness. THT commented that SFH have always found the LADO Allegations Officers very supportive allowing good case discussions. HMc to pass on the positive feedback to the LADO Allegations Officers. CB enquired if referrals have been received from armed forces cadets? HMC confirmed that some referrals have been received. CF thanked HMc for a comprehensive and informative report. Members confirmed assurance of the managing allegations process HMc presented the CSE audit and highlighted key points of the report. HMc shared that CSE continues to have a high profile national and locally and remains a high priority in Nottinghamshire. The NSCB have undertaken three audits in 2014-15, 2015-16 and 2017-18 to confirm continued and sustained progress. The report presents the process of the audit, moderation day, overall findings and the recommendations. Questions/comments were invited on the report. It was noted it was a clear and comprehensive report – one case is noted as outstanding in the report – what can we learn from this case. HMc explained that the case in question received appropriate agency input over an extended period of time and it was this persistence that was viewed as meriting an outstanding grading. CF enquired if positive feedback has been given to the relevant professional involved? HMc to share with the individual. CF enquired whether a CSE meeting should always be held when there are concerns around CSE as the findings suggest that cases where CSE meetings are convened result in better outcomes? HMc explained that there were resourcing issues to consider but that generally wasn't a bar at the moment to CSE meetings being convened. HMc confirmed that current work to amend the procedures should make it clearer when CSE meetings need to happen and how they link to child protection strategy discussions.

Members agreed with the report's findings and recommendations.

# Harmful Sexual Behaviour Audit Report (Appendix M)

**CSE Audit** 

Report (Appendix L)

CF welcomed John Evans (JE) to the meeting.

JE presented the report and highlighted key points of the report.

JE explained that the NCC completed the NSPCC Harmful Sexual Behaviour (HSB) framework self-check audit tool which identified the need for organisational and partnership development. An Action Plan was agreed which included an action to undertake a multi-agency case audit of children who sexually harm. JE confirmed that the Tackling Emerging Threats Team were also looking at raising awareness in

schools.

JE noted that the HSB Audit includes recommendations to improve practice.

Questions/comments were invited on the report.

CF enquired who had ownership of the action plan and to co-ordinate the work. JE confirmed he would continue to oversee completion of the action plan, working with a panel of relevant professionals and explained that Diana Bentley (Principal Social Worker) has also been closely involved.

CF commented that the Board would wish to continue to have an interest in the progress with the action plan. SB confirmed communications promoting awareness of the panel and has been included in the NSCB newsletter. The actions from this audit will be included in the overall plan which includes the organisational audit.

BS enquired who the representatives on the panel were. JE confirmed on the County Panel Child Protection Co-ordinator Chair, Youth Family Team Mangers, CAMHS, Education Psychologist, Special Nurse from the YOT, Social Worker Practice Consultancy, Police, Schools, Social Worker. The Panel will meet once a month.

TJ mentioned that she has shared the report with the Learning and Development Subgroup to look at the possibility of multi-agency training either by face to face, e-learning or a bulletin to enforce the message to organisations. Sessions have already been included in the What's New in Safeguarding events on the Brook Traffic Light Tool and the procedures have also been amended to reference the tool and include a link to it.

Action 02: - CF asked for a further report to be presented to the Board in December which would allow the implementation and effectiveness of the panel to be reviewed and the progress with the action plan to be monitored

JE/ME (Done)

Members accepted the findings and recommendations in the report and CF thanked JE for a comprehensive report.

#### **AOB**

**Section 11 Self-Assessment Audit** – SB confirmed that the S.11 Self-Assessment Audit had been sent out to organisations. SB noted that it is a joint audit with the City and confirmed the same audit tool is used by both Boards. SB confirmed 19 audits have been returned 4 organisations still outstanding. SB to include a summary of the findings in the NSCB Annual Report. Multi-Agency Audit Subgroup to be provided with a detailed report in September.

Safeguarding Survey – SB confirmed that a safeguarding survey has been completed and thanked organisations for returning the survey. SB noted that 515 responses had been received 182 Health, 145 Education, 20 Voluntary Sector, and 104 Nottinghamshire County Council. A majority returned were from front line staff or first line managers. The survey asked a variety of questions around the P2P, procedures, training, website, neglect, use of chronologies. SB to complete a full report to the Executive meeting in July, partial report to be included in the Annual Report. First survey completed – SB thanked Trish Jordan and Bob Ross for all their hard work. Action: - CF asked for the final report to be distributed to Board members once agreed at the Executive meeting.

SB

	Pilot Project – Looked After Children Care Leavers and Mental Health needs (KA) - The Integrated Personal Commissioning pilot for LAC and care leavers (0-25) with mental health needs was launched operationally within Nottinghamshire in April 2018. An MOU is in place with NHSE, who have provided funding and oversee progress of the pilot.	
	Nottinghamshire is one of seven sites nationally piloting this model, which aims to further health and social care integration, promote person-centred planning, and identify effective support measures for CYP with mental and emotional wellbeing needs (outside of CAMHS), via the use of personal health budgets.	
	Discussions are underway to address funding for CYP in Bassetlaw, as Bassetlaw CCG is covered by a different NHSE Region. In addition, Nottingham City is now part of the pilot, which will run until 31 March 2019.	
	Annual Ofsted Visit (SE) – SE noted that the full inspection is due sometime next year – Ofsted completed a focus visit on care leavers this year and noted a further possible focused visit next year on multi-agency approach - MASH and Assessments.	
	Meeting ended at 4.45pm.	
Next Meeting	Wednesday 19 September 2018, 1.15pm – 4.30pm, Rushcliffe Arena, Rugby Road, West Bridgford, Nottingham, NG2 7YG	