

Nottinghamshire Local Health Resilience Partnership (LHRP) - Memorandum of Understanding (MOU)



Nottinghamshire LHRP - MOU

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This MOU is shared by all LHRP partners within the Local Health Economy of Nottinghamshire.

1. Introduction

This MOU sets out the agreed contribution to EPRR within the Local Health Economy of Nottinghamshire between:

- a. The NHS England - North Midlands Directorate of Commissioning and Operations who leads on all EPRR functions on behalf of the NHS and;
- b. the following LHRP partners:
 - Providers of NHS Funded Services
 - NHS Ambulance Services
 - Clinical Commissioning Groups (CCGs)
 - NHS England
 - Public Health England (PHE)

2. Providers of NHS Funded Services

Providers of NHS funded services are to:

- NHS England expects all NHS funded organisations to have an AEO as set out in the NHS England - EPRR Framework 2015
- Support CCGs and NHS England, within their LHE, in discharging their EPRR functions and duties, locally and regionally, under the Civil Contingencies Act 2004 (CCA 2004)
- Have robust and effective structures in place to adequately plan, prepare and exercise the tactical and operational response arrangements both internally and with their local healthcare partners
- Ensure business continuity plans mitigate the impact of any emergency, so far as is reasonably practicable
- Ensure robust 24/7 communication “cascade and escalation” policies and procedures are in place, to inform CCGs and healthcare partners, as appropriate, of any incident impacting on service delivery
- Ensure that recovery planning is an integral part of its EPRR function
- Provide assurance that organisations are delivering their contractual obligations with respect to EPRR
- Ensure organisational planning and preparedness is based on current risk registers
- Provide appropriate director level representation at LHRP and appropriate tactical and/or operational representation at Local Health Economy planning groups in support of EPRR requirements

3. NHS Ambulance Services

The ambulance service will ensure the provision of on-call ambulance tactical advisors who are subject matter experts, appropriately equipped and competent to give appropriate advice to the ambulance tactical commander and, if necessary, the ambulance strategic commander. Tactical advisors can also be called upon to give advice to ambulance staff and managers in support of risk assessing and responding to unusual incidents. This may also require the ambulance tactical advisor to attend the scene of the incident or emergency, a Tactical Coordinating Group (TCG) or a Strategic Coordinating Group (SCG). In addition to other NHS funded organisations, the Ambulance Services are expected to have an AEO as set out in the NHS England - EPRR Framework 2015.

4. Clinical Commissioning Groups

The EPRR role and responsibilities of CCGs are to:

- NHS England expects all NHS funded organisations to have an AEO as set out in the NHS England - EPRR Framework 2015
- Ensure contracts with all commissioned provider organisations (including independent and third sector) contain relevant EPRR elements, including business continuity
- Monitor compliance by each commissioned provider organisation with their contractual obligations in respect of EPRR and with applicable Core Standards
- Ensure robust escalation procedures are in place so that if a commissioned provider has an incident the provider can inform the CCG 24/7
- Ensure effective processes are in place for the CCG to properly prepare for and rehearse incident response arrangements with local partners and providers
- Be represented at the LHRP, either on their own behalf or through a nominated lead CCG representative
- Provide a route of escalation for the LHRP in respect of commissioned provider EPRR preparedness
- Support NHS England in discharging its EPRR functions and duties locally, including supporting Local Health Economy and representing health at a TCG during incidents (Alert Level 2-4)
- Fulfil the duties of a Category 2 responder under the CCA 2004 and the requirements in respect of emergencies within the NHS Act 2006 (as amended).

5. NHS England

The generic EPRR role and responsibilities of NHS England are:

- All NHS funded organisations to have an AEO as set out in the NHS England - EPRR Framework 2015
- To set a risk based EPRR strategy for the NHS
- To ensure there is a comprehensive NHS EPRR system and assure itself and DH that the system is fit for purpose
- Lead the mobilisation of the NHS in the event of an emergency
- Work together with PHE and DH, where appropriate, to develop joint response arrangements

- Undertake its responsibilities as a Category 1 responder under the CCA 2004

6. Public Health England (PHE)

At a local level PHE will:

- Ensure that PHE has plans for emergencies in place across the local area
- Support the LHRPs, coordinating with local government partners
- Provide assurance of the ability of PHE to respond in emergencies
- Provide a representative to the LHRP, as required, and to represent PHE on the LRF

7. Other Membership

The LHRP will ensure that an invite is extended to any all non-health parties with a specific interest to be at the LHRP meetings and this includes all LRF members. However, there is no specific requirement set out in NHS England - EPRR Framework 2015 for this.

8. Signatures

Agreed by LHRP and signed off by both co-chairs.

Name: Oliver Newbould

Organisation: NHS England - North Midlands

Signature:

Name: Jonathan Gribbin

Organisation:

Signature: