

Meeting Date		Agenda Reference	Agenda item:	Action required	Exec Lead	Date to be completed	Status - open / completed / closed	Comments/ Progress
13/03/2018	Public	18 014	Any other business	TA raised that the General Data Protection Regulations were applicable to each individual General Practice and Pharmacy and it was stated that they must have access to a Data Protection Officer; TA queried how the practices had prepared. Julie Kent (JK) confirmed that it was featured on the LMC website. SN confirmed that Racheal Rees has been organising Information Governance training for the practices. SP queried how it would be monitored, Esther Gaskill suggested that it maybe via the CQC and the IG Toolkit. JK agreed to investigate who would be responsible for monitoring compliance and what was required.	Julie Kent		Open	
02/08/2018	Public	18 035 c)	Action log and matters arising - meeting of 5 April 2018	PCCC 18 024 – General Medical Services contract (GMS) update – no further updates have been received since the previous meeting. Clarification is still required regarding non-current investment. This item is to remain on the action log as ongoing until clarification is received.			open	Ongoing until clarification received.
02/02/2018	Public	18 006	Principles for the Development of Estates	PP highlighted that the multi-use clinical space principle was good idea and requested clarity around multi use treatment and clinical space.	Stewart Newman	05/04/2018	complete	The comments have been fed back to the Estates Management team and will be taken into account in next iteration of the document.
02/02/2018	Public	18 006	Principles for the Development of Estates	SN agreed to feed back to LS and suggested that principle 5 could be expanded to include the strategic focus. PP highlighted that the flexibility of new models of care should be included in principle 5	Stewart Newman	05/04/2018	complete	The comments have been fed back to the Estates Management team and will be taken into account in next iteration of the document.
02/08/2018	Public	18 030	Confirmation of Quoracy	Future quoracy arrangements for this meeting were highlighted and both Terry Allen's and Mike Wilkins' availability will be checked to ensure this is maintained in the interim.	Mike Wilkins	04/10/2018	complete	Both Mike and Terry will be present at the meeting on 4 October 18 to ensure quoracy.
02/08/2018	Public	18 035 b)	Action log and matters arising - meeting of 5 April 2018	PCCC 18 023 – CQC return inspection of the Ivy Medical Group – the highlight report in the next agenda item, notes the "good" overall rating that Ivy Medical Group received when they had a further full inspection in April 2018. Clarification of the timing of the reports referred to in the minutes of 5 April 2018 was sought. Esther checked the highlight report from that time period and confirmed that the minutes were incorrect and required amendment.	Esther Gaskill / Fiona Daws	04/10/2018	complete	PCCC 18 023 2) has been updated with the following text : 2) The Ivy medical Group received a focussed re-inspection on 15 November 2017 to follow up on the 'Requires Improvement' in the Well Led domain. The practice received a 'Good' rating in the Well Led domain following this further inspection.

Committee**Paper****Reference:**Confidential /
Public

PCCC

Action Log and**progress as at:**

4/10/18

Nottingham North & East - Primary Care Commissioning Committee

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02/02/2018	Public	18 012	NNE Primary Care Quality Highlight Report – January 2018	CQC had confirmed that they were going to be assessing the implementation of the Accessible Information Standard during future inspections. A checklist had been developed by the Quality Team to see how practices are implementing the standards. EG agreed to share with LMC for inclusion in their new bulletins.	Esther Gaskill	02/02/2018	Closed	EG provided Michelle Barksby with the check list during the meeting.
05/04/2018	Public			No actions			Closed	