

Information Governance, Management & Technology (IGMT) Committee Highlight Report

8 December 2017

EU General Data Protection Regulation Update

The Committee **NOTED** an update on the EU General Data Protection Regulation (GDPR). The General Data Protection Regulation (GDPR), was approved in 2016 and would come into force on 25 May 2018. There was greater focus on evidence-based compliance with specified requirements for transparency, more extensive rights for data subjects and considerably harsher penalties for non-compliance. Gap analyses for GDPR were underway across the Nottingham CCGs, the outcome of which would inform a collaborative and comprehensive program of work towards compliance leading up and in time for the enforcement date. The Committee agreed to hold virtual monthly meeting to receive updates on progress.

Update on governance structures and impact on Committee

The Committee **NOTED** an update on CCG governance structures. For Mid Nottinghamshire CCGs, the executive structure across the two CCGs had been revised following a capacity and capability review. The top level of the executive structure had now been agreed and a new staffing structure was expected in the following weeks. For Greater Nottingham CCGs, the CCGs were aligning and were currently considering their staffing and governance structures. The top tier of staff had been defined, however, the remaining structure was being developed. All CCGs were considering their committee arrangements and changes would likely be confirmed in January 2018.

Network Security Policy

The Committee **NOTED** the Network Security Policy. The Network Security Policy applied to all business functions and information contained on the network, the physical environment and relevant people who supported the network. The document set out the organisations' policy for the protection of the confidentiality, integrity and availability of the network and establishes the responsibilities for network security.

Privacy Impact Assessment Template and Guidance

The Committee **NOTED** the extension of the Privacy Impact Assessment (PIA) template and guidance. The PIA template and guidance was due to for review in November 2017, however, as changes were expected to meet the requirements of GDPR, it was agreed to extend the existing version until the end of March 2018.

Cyber Security Action Plan progress

The Committee **NOTED** an update on the progress of the cyber security action plans. There was an agreed governance process for cyber plan progress reporting to the Committee. A monthly update on progress of the plan would be provided to members.